

**Washington Township Municipal Authority
Business Meeting Agenda
June 7, 2016**

1. Business from the Floor
2. Agenda
3. Minutes of May 24, 2016
4. Engineer's Report
5. WTMA Project Update Report – May 2016
6. Purchase Request Authorization
7. Leak Credit Review
8. GIS Data Sharing Agreements(s)
9. Adjourn to Executive Session for Legal Matters
10. Reconvene to Regular Session
11. Miscellaneous
12. Adjourn

Washington Township Municipal Authority
Business Meeting Minutes
June 7, 2016

Chairman F. Eisenhart opened the meeting at 7:15 PM. Others present were S. McCleaf, D. McCarney, A. Geesaman, G. Price and S. McFarland.

Business from the Floor

There were no members of the public attending so there was no Business from the Floor.

Agenda

The Agenda was approved on an S. McCleaf, A. Geesaman motion (5-0).

Minutes of May 24, 2016

The Minutes of May 24, 2016 were approved as presented, on S. McCleaf, G. Price motion (5-0).

Engineer's Report

The Manager presented the March Engineer's Report. The Engineer's Report was accepted as presented on an S. McCleaf, D. McCarney motion (5-0). The following items were discussed:

Water

- No activity

Sewer

- Blue Ridge Summit Pumping Station Replacement

The Manager told the Board that most of the work performed by GHD during the period was on the Blue Ridge Summit Pump Station project, as itemized on the report.

- Wastewater Conveyance System Upgrades
- Miscellaneous Professional Services

The NPDES Permit for the Wastewater Treatment Plant has been submitted to DEP.

The Manager explained he had a proposed expansion of the scope for the Industrial Pretreatment Program Assistance project that he has discussed with GHD and is expecting some revisions before presenting it to the Board.

A Water Quality Management permit application has been submitted to DEP for the replacement of the bar screen at the WWTP.

GHD provided permitting costs for two streambank restoration projects where the Authority's sewer lines are at risk or contributing to erosion.

WTMA Project Update Report

The Manager reviewed the activities on various WTMA projects for the Month of March. They include:

Old Forge Road – No activity for the month

BRS Pumping Station Upgrades – Multiple submittals have been received and reviewed. A revised construction schedule was received, pushing the work back two weeks.

Wastewater Conveyance System Upgrades – A meeting was held with DEP, GHD and the Army Corps of Engineers to review the streambank restorations. The work was suitable and the Manager explained that the Army Corp would be closing out the Permit and this project is now complete.

Miscellaneous Sewer Projects – Maintenance bonding was received and the final payment was released.

Development of Sewer Use / Industrial Pretreatment Ordinance – The Authority is awaiting a revised proposal expanding the scope of the work..

Inflow and Infiltration Reduction - The Manager provided the Board with an updated report on the activities for the month from A. Zeigler, Project Supervisor.

Purchase Request Authorization

The Manager presented a Purchase Request Authorization for the purchase of an assortment of manhole riser rings from East Jordan Ironworks in the amount of \$7,345.46. The Purchase Request Authorization was approved on an S. McCleaf, A. Geesaman motion (5-0).

Leak Credit Review

The Manager presented a summary of the leak credits that had been issued following the the February billing, including the original water bill amounts, the revised water bills and the customers that the policy was applied to. Chairman Eisenhart inquired whether any requests were ever denied, and the Manager explained that although most were granted, occasionally a request did not fit within the existing Leak Credit Policy. The Chairman also asked the Board if they wanted to continue having a leak credit policy and the Board unanimously determined that they did wish to do so.

GIS Data Sharing Agreement(s)

The Manager presented two agreements that would allow the WTMA and Franklin County to share Geographic Information System (GIS) data between each other. He explained that the County had expressed interest in getting the WTMA's fire hydrant layer, and that the Authority would like to get the tax parcel and aerial imaging layer from the County. He explained that the documents were standardized and had been entered into with other municipalities and boroughs. He also explained that he had sent them to S. Trinh to review and explained that he would be presenting them at this meeting unless he heard otherwise from her, which he had not.

The Manager showed the Board some of the information available from the County, including the parcel and Pictometry images, comparing it to what the WTMA is currently using. The Board agreed to enter into the Agreement and Authorized the Chairman and D. McCarney to sign the documents on an S. McCleaf, A. Geesaman motion (5-0).

Adjourn to Executive Session

The Board adjourned to Executive Session to discuss Legal Matters at 7:43 PM on an S. McCleaf, A. Geesaman motion (5-0).

Reconvene to Regular Session

The Board reconvened to regular session at 7:55 PM.

Miscellaneous

A. Geesaman announced that he would not be able to attend the July 5th meeting.

S. McCleaf stated that he had seen a hydrant that appeared to be too low, but could not recall where it was. He said he would notify the Manager when he remembered or saw it again.

Chairman Eisenhart asked the Manager to pass along the Board's appreciation to R. Eberly for his service to the Authority and their best wishes in his new job. He also thanked the members of the Board that were able to come earlier in the evening to tour some of the water facilities prior to the Board meeting this evening.

Adjourn

The Board adjourned at 8:00 PM on an S. McCleaf, A. Geesaman motion (5-0).

Sean McFarland, Manager, respectfully prepared these Minutes, and submitted on this 21st day of June, 2016.


D. McCarney, Secretary/Treasurer