

**Washington Township Municipal Authority
Business Meeting Agenda
August 2, 2016**

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10. Reconvene to Regular Session
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12. Adjourn

Washington Township Municipal Authority
Business Meeting Minutes
August 2, 2016

Chairman F. Eisenhart opened the meeting at 7:15 PM. Others present were A. Geesaman, S. McCleaf, D. McCarney, G. Price, S. McFarland, J. Garvin and S. Trinh.

Business from the Floor

There were no members of the public attending so there was no Business from the Floor.

Agenda

The Agenda was approved on an S. McCleaf, A. Geesaman motion (5-0).

Minutes of July 19, 2016

The Manager explained he had added one word to the minutes, and reviewed the change with the Board. The Minutes of July 19, 2016 were approved as amended, on S. McCleaf, D. McCarney motion (5-0).

Health Insurance Options

The Manager introduced Tom Shearer of Strickler Agency, explaining that he has been the Authority's agent of record with Capital Blue for many years, and was present to discuss health insurance options with the Board. The Manager explained that the Authority has been insured under Capital Blue's Traditional plan since before he started, but the Traditional plan is no longer being offered and he has asked T. Shearer to be present to explain the alternatives and answer any questions the Board may have about them. Chairman Eisenhart took a moment to thank T. Shearer for his years of assistance to the WTMA.

T. Shearer presented the Board with packets of information, explaining that he had tried to streamline a lot of the comparative information to make it easier to review. He began by explaining that the current Traditional plan was a pre-Affordable Care Act (ACA) product, and since the Authority is in the small group market, it is being forced to take an ACA compliant plan. He directed the Board's attention to a spreadsheet that he had prepared comparing the most comparable available products to the current plan. He also discussed how age banded rates are used by the insurance company to calculate the charges for the health insurance options for each group depending on their individual census.

T. Shearer presented two PPO alternatives from Capital Blue, each with different deductible levels, which most closely mirror the level of coverage previously provided by the Traditional plan. He

reviewed the changes, differences and similarities between all three plans. He also discussed some of the benefits of an ACA compliant plan that the Traditional plan did not have, including some pediatric dental and vision coverages.

The Manager mentioned that he was also contacting a cooperative called Benecon to get pricing from them, and it would be on similar plans. T. Shearer explained that Benecon is a self-funding group, which Capital Blue administers, but Capital was going to start allowing groups as small as 10 to get self-funding pricing, but not until December of 2016. He also discussed some of the benefits and disadvantages of self-funded plans regarding how a group's costs are calculated.

D. McCarney, citing his own experiences, questioned T. Shearer on the size of premium increases over the last several years for the PPOs. T. Shearer said he could look back and get some of that information, but indicated that the Authority could expect 11-12% increases based on medical inflation locally. The Manager asked T. Shearer to try and get a 5 year history of rate increases under the Traditional plan and the PPO plan.

After several more minutes of questions from the Board and additional clarification of some details, the Manager explained he had asked T. Shearer to come in this evening to provide an overview and be available for questions, but that he did not expect a decision at this time citing the fact that they were still trying to set up a meeting with Benecon. The Board asked T. Shearer to provide one more PPO option with a different deductible level for their examination, along with the other items for follow-up. They thanked him for attending the meeting.

The Chairman suggested the formation of a small subcommittee to examine the multiple options and to develop a recommendation to the entire Board. After discussion, it was decided that the committee would be comprised of F. Eisenhart, D. McCarney, S. McFarland and J. Garvin. The Board discussed the timing of meeting due to the approach of the renewal date for Capital Blue. The Board asked when the 'drop dead' date for a decision was. The Manager stated he wasn't sure but would find out from T. Shearer.

The Board discussed the fact that the next meeting is August 16th, and A. Geesaman will not be available for that meeting. The Board discussed moving the next meeting back a week, to the 22nd. A. Geesaman also questioned the composite pricing from Capital versus the age banded rates and how they are calculated. The Manager will investigate and get back to him.

Engineer's Report

The Manager presented the July Engineer's Report. The Engineer's Report was accepted as presented on an S. McCleaf, G. Price motion (5-0). The following items were discussed:

Water

- No activity

Sewer

- Blue Ridge Summit Pumping Station Replacement

Submittals continue to be received and processed by GHD, and HRI has provided an updated construction schedule.

- Miscellaneous Professional Services

A Water Quality Management permit application was submitted to DEP for the replacement of the bar screen at the WWTP. GHD received some comments from DEP and has provided responses.

The Manager indicated he is still trying to get a hold of the homeowner on Brookdale regarding the possible streambank restoration there.

WTMA Project Update Report

The Manager reviewed the activities on various WTMA projects for the Month of July. They include:

Old Forge Road – No activity for the month

BRS Pumping Station Upgrades – Multiple submittals have been received and reviewed.

Inflow and Infiltration Reduction - The Manager provided the Board with an updated report in a new format on the activities for the month from A. Zeigler, Project Supervisor.

S. McCleaf mentioned a grant program that was available and asked the Manager to take a look at it and see if any of the Authority's projects would be eligible.

PA DEP Violation Notice

The Manager explained that he and the Water Superintendent, J. Schorn, met with DEP the previous week. The fine assessed to the Authority at that meeting was \$5,000.00. The Manager walked the DEP representatives through the remedial steps the Authority has taken, including collecting the missed samples, informing all of its customers, and the internal controls J. Schorn has taken to prevent future occurrences.

The Manager asked if DEP would be willing to reduce the fine and he received the revised Consent Letter reducing the fine to \$4,000.00. S. Trinh pointed out to the Board that the fine could have been significantly higher and assessed on a per day basis. The Manager thanked DEP and told them the fine would be paid the day after this meeting, indicating to the Board that the check was

included in the other checks they were signing that night. The Board agreed to pay the penalty on an S. McCleaf, G. Price motion (5-0)

Registered Plumbers List Policy Review

The Manager presented the Policy for the Registered Plumbers process. F. Eisenhart cautioned the Board that although he didn't feel this case was of significance, he didn't want the Board to turn over so many responsibilities that they became 'on the fringe'. A. Geesaman and the rest of the Board agreed that this process could be handled administratively, and the Board directed him to make the changes to the policy and bring it to the next meeting.

Adjourn to Executive Session

The Board adjourned to Executive Session to discuss Legal Matters at 9:05 PM on an S. McCleaf, A. Geesaman motion (5-0).

Reconvene to Regular Session

The Board reconvened to regular session at 9:35 PM.

Miscellaneous

The Manager presented the Waynesboro Borough Authority minutes. He called the Board's attention to the fact that the WBA had appointed a committee to review the materials they had received from Gannet Fleming regarding industrial wastes but he has not heard anything else from L. Pryor on the topic.

A. Geesaman reminded the Board that he would not be there at the next meeting and the Board decided to reschedule the August 16th meeting to Monday, August 22nd on an A. Geesaman, S. McCleaf motion (5-0).

F. Eisenhart asked the Manager if the Authority had been contacted by S. Lesniak of LesSantis Properties following the decision to allow him some extra time to pay the deferred tapping fees.. He responded that he has not had any response and sent him another email that morning.

Adjourn

The Board adjourned at 9:37 PM on an S. McCleaf, A. Geesaman motion (5-0).

Sean McFarland, Manager, respectfully prepared these Minutes, and submitted on this 19th day of July, 2016.



D. McCarney, Secretary/Treasurer