

**Washington Township Municipal Authority  
Business Meeting Agenda  
November 1, 2016**

1. Business from the Floor
2. Agenda
3. Minutes of October 18, 2016
4. Annual Tapping Fee Evaluation Update
5. Resolution 16-7
6. PA Municipal Health Insurance Cooperative Agreement
7. Resolution 16-8
8. WTMA Project Update Report – October 2016
9. Subdivision Updates
10. Adjourn to Executive Session for Legal and Personnel Matters
11. Reconvene to Regular Session
12. Miscellaneous
13. Adjourn

Washington Township Municipal Authority  
Business Meeting Minutes  
November 1, 2016

Vice Chairman S. McCleaf opened the meeting at 7:15 PM. Others present were A. Geesaman, D. McCarney, G. Price, and S. McFarland. F. Eisenhart was absent.

**Business from the Floor**

There were no members of the public attending so there was no Business from the Floor.

**Agenda**

The Agenda was approved on a D. McCarney, G. Price motion (4-0).

**Minutes of October 18, 2016**

The Minutes of October 18, 2016 were approved as presented on A. Geesaman, G. Price motion (4-0).

**Annual Tapping Fee Review Update**

The Manager presented a summary of the commercial businesses in the WTMA's service area who had contacted him to date after receiving letters that they had water usage in excess of their permitted amounts and are going to be assessed additional tapping fees as a result of the Authority's annual Tapping Fee Review.

The Manager reviewed the customers who had contacted him, and their explanations for water usage that exceeded their allowable amount and presented the Board with his recommendations based on the data provided by them. The Board reviewed the summary and the Manager's recommendations, and asked a few questions. After discussion, the Board agreed to grant waivers to the additionally assessed tapping fees for Brown's Automotive, Jay Knepper Auto Sales, Waynesboro Family Medical Associates, and J. Robert Benchoff. He also explained that due to information presented during the inquiry, Waynesboro Veterinary Clinic and Stephen Schoonover should not have been assessed additional tapping fees to begin with and advised the Board the WTMA's records would be corrected accordingly.

The Board approved the Manager's recommendations on a D. McCarney, G. Price motion (4-0).

### **Resolution 16-7**

The Manager presented Resolution 16-7, authorizing the Authority to join a consortium of other Municipalities, Boroughs and Authorities in order to purchase health. The consortium is the Pennsylvania Municipal Health Insurance Cooperative (PMHIC). The Board discussed the fact that the initial term of membership in the cooperative would be three years, to which they all agreed. The insurance purchased will be a PPO with Capital Blue, which is the same insurance the Authority currently has with Capital since the Traditional plan was discontinued by Capitol. The Resolution also authorizes the Board to sign an agreement with PMHIC. The Board approved Resolution 16-7 on an A. Geesaman, G. Price motion (4-0)

### **PA Municipal Health Insurance Cooperative Agreement**

The Manager explained that this agreement is a standard agreement between PMHIC and the member organizations. The Solicitor indicated that she has reviewed the agreement and has no issues with it. The Board authorized the Vice Chairman and the Secretary Treasurer to sign the agreement on behalf of the Authority on an A. Geesaman, D. McCarney motion (4-0).

### **Resolution 16-8**

The Manager presented Resolution 16-8, requesting grant funding from the Commonwealth Financing Authority. He explained that he had compiled and submitted a grant application to the Department of Community and Economic Development (DCED) for money to complete the installation of the sanitary sewer line on Old Forge Road. He explained that the signed Resolution was required for the grant application but he spoke with the DCED and they instructed him to submit everything and then get them the signed copy of the approved Resolution after the fact since the deadline for the grant application was October 31<sup>st</sup>. He explained that the Authority is requesting \$172,566.15, which is 85% of the projected construction costs only. The rest of the funding would be supplied by the WTMA. The Board voted to approve Resolution 16-8 on an A. Geesaman, D. McCarney motion (4-0).

### **WTMA Project Update Report**

The Manager reviewed the activities on various WTMA projects for the Month of October. They include:

**Old Forge Road** – A grant application was completed and submitted to the DCED.

**BRS Pumping Station Upgrades** – Construction continues on the pump station, with the slab being poured, wiring for the control panels, and the piping and installation of the pump skid.

**Inflow and Infiltration Reduction** - The Manager provided the Board with an updated report from A. Zeigler, Project Supervisor. The Manager also explained that the Wastewater Department was running the camera in the line in Charmian at the request of GHD prior to the activation of the pump station.

### **Subdivision Updates**

There were no subdivision action.

### **Adjourn to Executive Session**

The Board adjourned to Executive Session to discuss Legal and Personnel Matters at 7:57 PM on an A. Geesaman, G. Price motion (4-0).

### **Reconvene to Regular Session**

The Board reconvened to regular session at 8:50 PM.

### **Miscellaneous**

The Manager presented the Minutes from the Waynesboro Borough Authority's September 20<sup>th</sup> meeting.

### **Adjourn**

The Board adjourned at 8.52 PM on an A. Geesaman, G. Price motion (5-0).

Sean McFarland, Manager, respectfully prepared these Minutes, and submitted on this 15<sup>th</sup> day of November, 2016.

  
D. McCarney, Secretary/Treasurer