

**Washington Township Municipal Authority
Business Meeting Minutes
February 2, 2021**

1. Business from the Floor
2. Agenda
3. Minutes of January 19, 2021
4. WWTP Valve Project – Update
5. Discussion re Board Future Meetings
6. Miscellaneous
7. Adjourn

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The meeting was held remotely by Zoom. The Manager confirmed that everyone could see and hear each other and reported that signs had been posted at the doors to the lower entrance, but no one from the public had been in touch with him or was present.

Chairman D. McCarney opened the Meeting at 7:15 PM. Others present were D. Parks, A. Geesaman, S. McCleaf, and D. McLaughlin, as well as Manager S. McFarland.

Agenda

The Agenda was approved as presented on an A. Geesaman, D. Parks motion (5-0).

Minutes of January 19, 2021

The Board reviewed and approved the Minutes of the January 19, 2021 meeting on an S. McCleaf, D. McLaughlin motion (5-0).

WWTP Valve Project - Update

The Manger reported that he hoped the project would be fully completed and be ready to wrap up at this meeting but the final project close-out will have to be done at the next meeting. He explained that all of the items on the punch list have been completed and the hard copies of all of the OEM manuals were received earlier that morning, but given the weather over the last few days, final signed paperwork could not be received, reviewed by all parties and approved in time for this meeting, so it will be placed on the Agenda for the next meeting. He explained that he had communicated the delay for final payment to Johnston and they understood and thanked the WTMA for their attempts to get a timely payment made.

He complimented Johnston Construction on the quality of their work and the relationship the staff had working with them. D. Parks inquired about other upcoming projects that we might work with them again. The Manager explained that Johnston would be invited and welcome to bid on future projects for the Authority.

Discussion of Future Board Meetings

The Manager explained that he wanted to discuss re-opening meetings to physical attendance as opposed to exclusively using Zoom. He explained that the next meeting will have a very full agenda, including an Audit presentation by SEK, an interim status report on the water line project from GHD, and quarterly presentations from J. Schorn and J. Garvin. He suggested resuming a hybrid meeting setting where people could attend in person (masked and socially distanced), and he could bring people in through Zoom if they chose not to attend in person and they would be projected on the screen.

The Board discussed several options and talked about how other entities were handling meetings and COVID infection rates for the area. After discussion, the Board agreed with the Manager and will resume a modified in-person meeting platform for the second meeting in February. Several Board members expressed their desire to continue to use Zoom to attend the meetings, which the Manager will coordinate, as well as any other presenters or public if they choose.

Miscellaneous

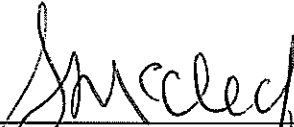
The Manager indicated that he had received the annual Ethics forms that must be completed and filed. Each member of the Board, its Solicitor and Engineer, as well as the Manager and Business Director must complete them annually. He will make sure they are distributed, collected and filed.

No one had any items for Miscellaneous.

Adjourn

The Board adjourned at 7:29 PM on an S. McCleaf, A Geesaman motion (5-0)

Sean McFarland, Manager, respectfully prepared these Minutes, and submitted them on this 16th day of February, 2021.



/S. McCleaf, Secretary/Treasurer