

Washington Township Municipal Authority  
Reorganization Meeting Agenda  
January 4, 2022

1. Meeting opening by Solicitor
2. Election of Officers
  - Chairman
  - Vice-Chairman
  - Secretary/Treasurer
  - Asst. Secretary/Treasurer
3. Resolution 22-01
4. Resolution 22-02
5. Appointment of Solicitor
6. Appointment of Engineer
7. Business from the Floor
8. Agenda
9. Minutes of December 21, 2021
10. Miscellaneous
11. Adjourn

Washington Township Municipal Authority  
Reorganization Meeting Minutes  
January 4, 2022

Solicitor Suzanne Trinh opened the Reorganizational Meeting at 7:15 PM. Others present were Andrew Geesaman, Dave McCarney, Dan McLaughlin, Doug Parks and Manager Sean McFarland.

**Election of Officers**

S. Trinh, Solicitor, called the meeting to order and opened the election for Chairman.

**Chairman:** D. McCarney was nominated to remain the Chairman on an A. Geesaman, D. Parks motion. Having no other nominations, D. McCarney was elected to the Chairmanship (3-0). D. McCarney abstained.

D. McCarney assumed Chairmanship of the Board and the conduct of the meeting.

**Vice-Chairman:** A. Geesaman was nominated to remain the Vice-Chairman on a D. McLaughlin, D. Parks motion. Having no other nominations A. Geesaman was elected to the Vice Chairmanship (3-0). A. Geesaman abstained.

**Secretary/Treasurer:** S. McCleaf was nominated to remain the Secretary/Treasurer on an A. Geesaman, D. McLaughlin motion. Having no other nominations S. McCleaf was elected as the Secretary/Treasurer (3-0). S. McCleaf was not present.

**Assistant Secretary/Treasurer:** D. Parks was nominated to remain the Assistant Secretary/Treasurer on an A. Geesaman, D. McLaughlin motion. Having no other nominations, D. Parks was elected as the Assistant Secretary/Treasurer (3-0). D. Parks abstained

**Resolution 22-01**

Resolution 22-01 (Authorized Signatures for the Authority) was approved as presented on an A. Geesaman, D. McLaughlin motion (4-0).

**Resolution 22-02**

Resolution 22-02 (Designated Meeting Dates for the Year 2022 and the Reorganizational Meeting in 2023) was presented. It was accepted as presented on an A. Geesaman, D. Parks motion (4-0).

A. Geesaman noted after the approval that the Reorganizational meeting should be on Tuesday, the 3<sup>rd</sup> of January, 2023, but the Resolution stated Wednesday the 4<sup>th</sup>. The Manager noted he would make the change and the Resolution was approved, as amended, on an A. Geesaman, D. Parks motion (4-0).

The Manager added that the Township was holding their Reorganizational Meeting the same day due to the Holiday being observed on that Monday, but it would be in the afternoon so the WTMA Board member will be appointed by the evening meeting.

*(Both Resolutions will be placed on the WTMA website in their entirety at [www.wtma.us](http://www.wtma.us))*

### **Appointment of Solicitor**

The Manager presented a Letter of Engagement that had been provided by S. Trinh of Zullinger-Davis-Trinh, P.C. to the Board. In it, she offered the continued services of her firm and herself, outlining the fee structure for the coming year for her services with a modest increase in her hourly fee (\$5.00 per hour), which has been a discounted rate for many years.

The Manager recommended that WTMA continue its long relationship. There was no discussion and the WTMA moved to retain its agreement with Zullinger, Davis, Trinh, PC on an A. Geesaman, D. McLaughlin motion (4-0), and authorized the Manager to sign the Agreement.

### **Appointment of the Engineer**

The Manager presented a letter from GHD and P. Boggs outlining the proposed scope of services to retain GHD as the Authority's Engineer's for another year with the retainer fee remaining where it has been.

On a D. McLaughlin, A. Geesaman motion, the Board agreed to continue to engage GHD Group Engineering to provide services as the WTMA's Consulting Engineer (4-0).

### **Business from the Floor**

No members of the public were present so there no Business from the Floor.

### **Agenda**

The Agenda was approved on a D. Parks, D. McLaughlin motion (4-0).

### **Minutes of December 21, 2021**

The Minutes of December 21, 2021 were approved as presented on a D. McLaughlin, D. Parks motion (3-0). A. Geesaman abstained due to his absence at that meeting.

### **Miscellaneous**

S. Trinh inquired whether to discuss the solar proposal, and the Manager and Chairman agreed it would be good time during Miscellaneous.

He explained very briefly, that the Solicitor had been contacted by a colleague who previously represented the WTMA in a case and was very familiar with the Wastewater Treatment Plant property. The Manager reported the Solicitor's colleague was working with a solar group and that he, the Solicitor and the Chairman have held one preliminary Zoom meeting with the solar group. The Chairman explained that he has been looking into the general idea of solar following the initial proposal and had many more questions.

The Manager explained that in general, a solar array of approximately 5 acres would be placed on the hillside directly across from the Wastewater Plant that could generate enough power to feed the plant. He reported that they were in the very early stages and if the board finally decided it was something they wanted to look into further he would like to contact another company doing the same work for a comparison before the WTMA would ever make a decision. The Solicitor explained it would not have to be bid because the field is so specialized.

The Board had a few questions regarding the proposal, and S. Trinh explained there were several options involving the building and maintenance of the proposed array, and for buying the array after a period of time or continuing under the original agreement. The Manager explained the initial meeting generated a lot of good thought and questions. The Board agreed that it did no harm to investigate the options and continue to make inquiries and have discussion.

D. McCarney explained some of the problems he has been reading about with solar and its integration elsewhere in the country and expressed some of his concerns and further questions for the solar group.

***S. McCleaf arrived to the meeting at 7:38 PM***

The Board to continue to investigate a solar option. The Manager added there were other financial considerations involved with taking land currently being used for biosolids application and converting it to an solar array. He explained the Authority would have to haul more of its product to fields that are further away and hauling costs would increase. He described some alternative ideas he was considering.

D. Parks inquired whether there was any additional word on Rolling Hills Realty. The Solicitor explained there was no new development, but added that she had contacted an appraiser and he explained there was no way to appraise it except as an existing trailer park which would include a business valuation, which he does not do. She explained the last that she heard it would probably go to tax sale in July and the Authority would get notice three months in advance. She explained other procedures by the County that would have to be done before the property finally could be sold.

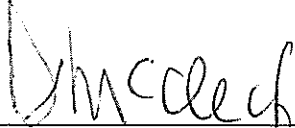
She noted the current past taxes are \$39,206. She reviewed how the sale would proceed and which debts would be paid first. She explained that the Authority's liens are third in line, behind Sheriff's costs and the back taxes. She explained that the WTMA's outstanding liens are \$113,667. She provided some other insight and the Board thanked here.

S. McCleaf closed the meeting, noting the growth and development, especially in housing, that continues to increase in the areas served by the Authority and wished everyone a new year.

**Adjourn**

The Board adjourned at 7:52 on an S. McCleaf, A. Geesaman motion (5-0)

Sean McFarland, Manager, respectfully prepared these Minutes, and submitted on this 18<sup>th</sup> day of January, 2022.

  
\_\_\_\_\_  
S. McCleaf, Secretary/Treasurer