

**RESOLUTION 07- 5**

A RESOLUTION ESTABLISHING A FIXED POLICY FOR COST REIMBURSEMENTS FOR ADMINISTRATIVE, ENGINEERING, LEGAL, AND INSPECTION FEES REQUIRED FOR SUBDIVISION REVIEW AND CONSTRUCTION.

WHEREAS, it is the Washington Township Municipal Authority’s intention that each subdivision reimburse the Authority for all costs incurred by the Authority for review and construction inspection of that subdivision.

WHEREAS, each subdivision varies in size and complexity and that the review and construction inspection costs vary with the size and complexity.

The Authority hereby establishes the following policy:

- A. Plan review of subdivisions requiring connection to the Washington Township Municipal Authority’s water and/or sewer system shall pay administrative fees as identified below. The fees are applied regardless of whether water or sewer, or water and sewer extensions are planned.
  - 1. First 10 lots or units at \$35.00 per Lot.
  - 2. Each additional lot or unit at \$15.00 per Lot.
  - 3. There is a minimum review fee of \$100.00 for all submitted plans.
  - 4. Land Development Plan
    - a. Non Refundable Administrative Fee \$100.00
  - 5. DEP Planning Module Review
    - a. Non Refundable Administrative Fee \$200.00
  
- B. All extensions and/or expansions of the Authority’s water and/or sewer system shall be designed by the Authority’s Engineer or in accordance with the Authority’s specifications, procedures, and requirements by an independent registered professional engineer at the expense of the applicant. The required procedure is as follows:
  - 1. The application form, properly executed, must be filed with the Authority, together with a deposit. The deposit shall be applied to cover costs of the Authority’s Engineer to determine feasibility, and the estimated project costs. The applicant shall be responsible for any additional costs incurred above the deposit required to determine feasibility and estimated cost.
    - a. Engineering Deposit up to 5 lots or unit \$250.00
    - b. Engineering Deposit for 6-50 lots or units \$1,000.00
    - c. Engineering Deposit for 51-75 lots or units \$1,500.00
    - d. Engineering Deposit for 76 or more lots or units \$2,000.00
    - e. Engineering Deposit for Sewer Pumping Station \$1,000.00
    - f. Engineering Deposit for Water Booster Station \$1,000.00

2. Applicant shall, after receiving the Engineer's report, execute an Extension Agreement with the Authority or decide not to proceed with the project.
  3. All engineering fees due the Authority shall be paid before final subdivision approval.
- C. Legal fees incurred by the Authority, relating to a subdivision or a land development plan, shall be treated the same as an engineering cost and invoiced the applicant. When legal fees are anticipated, the applicant shall be so informed and provided estimated costs. .
- D. Subdivision construction inspection shall be provided by a contracted professional Inspection/Engineering Service or by Authority employees.
1. Inspection fees, incurred by the Authority, which are contracted by a professional service shall be invoiced at a cost plus a 10% Administrative Fee.
  2. Inspection fees provided by Authority employees shall be invoiced at the Authority's prevailing labor rate at the time of inspection.
  3. Initial construction inspection deposits will be required as identified below. Subdivision inspection will not begin until the required deposit is received in full.
 

a. 1-5 lot extensions or units	\$500.00 deposit
b. 6-50 lot extensions or units	\$1,500.00 deposit
c. 51-75 lot extensions or units	\$2,000.00 deposit
d. 76 or more lot extensions or units	\$2,500.00 deposit
  4. All costs above the deposit shall be invoiced the applicant upon receipt from the Authority's Engineer or Solicitor. All invoices shall be net 30 days with a 1½% per month interest fee. If costs are less than the deposit, the excess monies shall be returned to the applicant.
  5. All inspection fees shall be paid before final acceptance and release of the construction Bond.

In the event any provision, section, sentence, clause or part of this resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this resolution, it being the intent of this Authority that such remainder shall be and shall remain in full force and effect.

All resolutions or parts of resolutions inconsistent herewith expressly are repealed.

Duly adopted this 1<sup>st</sup> day of May, 2007, in lawful session duly assembled.

Washington Township Municipal Authority

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Jeffrey Geesaman, Chairman

ATTEST:

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Paul Benchoff, Secretary/Treasurer

(SEAL)